

BORDENTOWN REG BD OF ED-00500475 - Corrective Action Report

Form Name	Section	Form subsection	Site Name	Question #	Due Date	Status	
Off-Site Assessment Tool	Off-Site Assessment Tool	Local School Wellness (1000 - 1006)		1006	01/01/2018	CAP Accepted	
Corrective Action History			CAP Accepted Kate Marsh 12/22/2017 12:26 PM	CAP Accepted			
			CAP Submitted ELOI RICHARDSON 12/22/2017 11:35 AM	The Wellness Policy Assessment Tool has been completed by the district and is available on the district's website. This document will be reviewed annually and updates will be available on the district's website. Implementation is effective concurrent with this email.			
			Flagged Kate Marsh 12/01/2017 10:47 AM	SFAs are required to inform the public (including parents, students and others in the community) about the results of the most recent assessment of the Local School Wellness Policy. Acceptable methods may include disseminating printed or electronic copies or posting the completed assessment on the SFA's school web site. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool	On-Site Assessment Tool	Certification and Benefit Issuance (124 - 142)		126	01/01/2018	CAP Accepted	
Corrective Action History			CAP Accepted Kate Marsh 12/08/2017 11:21 AM	CAP Accepted			
			CAP Submitted CHARLENE SENACHAI 12/04/2017 03:04 PM	The Corrective Action Plan includes a tickler file/folder to ensure the accuracy and timeliness of incomplete applications, with follow-up on a weekly basis. In addition, incomplete applications will not be processed until all information is received.			
			Flagged Kate Marsh 12/01/2017 10:46 AM	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors.			
On-Site Assessment Tool - Site	On-Site Assessment Tool - Site	Meal Components and Quantities - Review Period (409-412)	CLARA BARTON	409	01/01/2018	CAP Accepted	
Corrective Action History			CAP Accepted Kate Marsh 12/08/2017 11:21 AM	CAP Accepted			
			CAP Submitted MARGARET SCROGER 12/04/2017 08:18 AM	Milk is offered daily but was not listed on the menu. The December 2017 menu has been adjusted and will be uploaded to the district website by The end of this week (December 8, 2017) The menus will be adjusted to include milk for the January 2018 menu and beyond.			
			Flagged Kate Marsh 12/01/2017 10:52 AM	At breakfast, all required meal components must be offered to students daily and listed on the menus. At the time of review, the October breakfast menu did not list milk. When planning menus, the SFA must make sure that all 3 components of the reimbursable breakfast, in minimum daily and weekly requirements, are offered. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			